



DEPARTMENT OF THE NAVY
COMMANDER FLEET ACTIVITIES
(YOKOSUKA, JAPAN)
PSC 473, BOX 1
FPO AP 96349-1100

CH-1 of 13 May 99
CH-2 of 5 Dec 00

COMFLEACTINST 5800.2E
1200/DDD/emv
26 Nov 97

COMFLEACT YOKOSUKA INSTRUCTION 5800.2E

Subj: REGISTRATION AND INSPECTION OF PRIVATELY OWNED/COMMERCIAL
VEHICLES

Ref: (a) COMNAVFORJAPANINST 5800.9P
(b) OPNAVINST 5800.12F
(c) The Road Traffic Law of Japan (Law No. 105, 1960 with
amendments)
(d) OPNAVINST 11200.5C
(e) OPNAVINST 5100.25A
(f) COMNAVFORJAPANINST 4643.1C
(g) COMNAVFORJAPANINST 11240.9A

CH-1

Encl: (1) Traffic Regulations Applicable to U.S. Forces, Japan
Personnel
(2) Excerpts from the Road Traffic Law of Japan
(3) Vehicle Safety Inspection Sheet (CFAY 5101/4
(Rev. 6-97))
(4) U.S. Forces, Japan Operator's Permit for Civilian
Vehicle (USFJ Form 4 (Nov 71))
(5) U.S. Government Motor Vehicle Operator's
Identification Card (OF 346 (11/85))
(6) Base Decal (USFJ Form 15)
(7) Request for Permission to Purchase and Register a
Privately Owned Vehicle in Japan (CFAY 4651/2
(Rev. 4-97))
(8) One-Day Vehicle Pass (CFAY 5800/20 (Rev. 9-95))
(9) Request for Registration of Commercial Vehicle
(CFAY 5800/17 (Rev. 9-95))
(10) Vehicle Pass (CFAY 5800/16 (Rev. 3-96))
(11) CFAY T Pass (CFAY 5512/15 (11-92))
(12) Request for Registration/Re-registration of
Privately-Owned Vehicle for Local Hired Employees
(CFAY 5800/45 (Rev. 7-97))
(13) Single E-4 Vehicle Registration (CFAY 5800/48 (12-00))

CH-2

1. Purpose. To promulgate regulations governing the
registration and operation of motor vehicles and establish
uniform policy for motor vehicles in accordance with references
(a) and (b) at Fleet Activities (FLEACT), Yokosuka.

2. Cancellation. This instruction is a complete revision and cancels COMFLEACTINST 5800.2D; therefore, no margin notations have been included.

3. Background

a. Accidents and injury reports indicate motor vehicle accidents are a common cause of serious injuries or death to personnel. These accidents in turn result in a considerable loss of man-hours and U.S. government assets.

b. Accident analysis continues to show that operator error, violations and personal driving attitudes are the principle contributors to accidents. Comprehensive motor vehicle safety programs achieve the best results in reducing these accidents.

4. Scope

a. This instruction applies to all individuals who derive their status from the administrative agreement under Article I of the Status of Forces Agreement (SOFA). This includes members of U.S. Forces, Japan (USFJ); Japanese Maritime Self Defense Force (JMSDF) personnel and their family members; civilian components; contractual personnel; and the family members of those military and civilian personnel living in Japan. Hereafter, these personnel will be referred to as "USFJ personnel."

b. Traffic regulations noted in enclosure (1) are applicable to operators of government and/or private vehicles within this military installation. Enclosure (2) contains pertinent extracts from reference (c) of those traffic laws of Japan which concern USFJ.

c. Military jurisdiction is not geographically limited, but enforcement of traffic regulations off-station shall not be undertaken without prior approval of the local area coordinator concerned. Law enforcement activities off-base shall be limited to citation of violations observed and apprehension of individuals driving while under the influence of alcohol or drugs.

d. Areas of Responsibility. Commander, U.S. Naval Forces, Japan's general areas of responsibility are as follows: Areas in Japan, except Okinawa-Ken, which lie south or west of U.S. Army and U.S. Air Force areas of responsibility within the Kanto Plain district. Specific areas of responsibility are as follows: Yokosuka area, northern boundary of Nojima on Tokyo Bay, west along the highway until it meets the Yokohama-Kamakura borderline, then across this borderline to the Ofuna Station. Western boundary from Ofuna, south along the Tokaido Railroad Line until it meets the Fujisawa-Kamakura borderline, then along this borderline to Kishigoe on the sea coast. (These areas will comprise the entire Miura Peninsula bordering Yokohama in the north and Fujisawa to the west, excluding that portion of the area extending west of the Tokaido Railroad Line, but including Ofuna.)

e. Vehicles. This instruction applies to a machine including all accessories which moves by traction on land by means of an engine or motor without using rails or aerial wiring.

5. Action

a. Commanding Officers and Officers-in-Charge shall ensure USFJ personnel under their jurisdiction are informed that they may not operate any type of motor vehicle until they have complied with the provisions of this instruction.

b. The Navy Exchange (NEX) Garage in Yokosuka and Yokohama will conduct annual motor vehicle inspections using enclosure (3) as a check-list. These forms are available from the NEX Garage.

6. Motor Vehicle Operation and Control

a. General. All USFJ personnel desiring to operate any motor vehicle are required to attend and satisfactorily complete the established operator's training qualification and certification requirements outlined in this instruction.

b. Administrative Control

(1) The FLEACT Yokosuka Security Officer will, in conjunction with the Traffic Safety Officer, provide administrative control to ensure compliance with current motor vehicle laws, regulations and instructions.

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(2) Ownership. In order to provide for effective control over the possession of a motor vehicle, no person shall be allowed to operate a motor vehicle unless he/she is a licensed vehicle operator in Japan. In the event a motor vehicle is to be solely operated by a family member, the sponsor need not be licensed. All vehicles will be registered in accordance with paragraph 6c(4) below.

c. Operator Permits

(1) Eligibility. Only members of USFJ, members of the civilian component and their family members, as defined in Article I of the SOFA, permanently assigned to Japan are eligible. Age requirements: 18 years or older for unrestricted on/off-base operation; 16-18 years of age may operate motor vehicles, to include motorcycles, ON-BASE ONLY within the confines of FLEACT Yokosuka/Yokohama Detachment/Ikego Detachment.

(2) To receive a USFJ Form 4 or OF 346 (enclosures (4) and (5) respectively), eligible members desiring a license for a privately owned vehicle must attend or view the FLEACT Yokosuka Traffic Safety Lecture. This lecture is offered by the Family Service Center and the Family Assistance Support Team.

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(3) Any driver who does not have a state drivers license prior to arriving in Japan must take the eight-hour First Time Drivers class prior to being issued a license. This class is provided by the FLEACT Yokosuka Safety Office or Kinnick High School staff. Personnel who are 18 years or older may take the one-day combined Driver Improvement Program/First Time Drivers class or the multiple day First Time Drivers class, and personnel who are 15 ½ to 18 years of age must take the multiple day First Time Drivers class.

(4) Registration. Per reference (d), all USFJ personnel who import, or otherwise obtain possession of, have title to, or power of attorney for a motor driven vehicle, including bicycles and trailers for boats or personnel cargo, will register it with the FLEACT Yokosuka Vehicle Registration Office (VRO). Personnel permanently stationed in Yokohama will register their vehicle(s) with Yokohama Detachment's VRO. The VRO will supply the member with the necessary documents to properly register his/her vehicle with the Government of Japan. To receive a USFJ Form 15

(enclosure (6)), an individual must present the following documents in order to meet registration requirements:

(a) Proof of ownership of the vehicle (leased vehicles may not be registered);

(b) A valid USFJ Form 4 (required for all licensed drivers in Japan under the SOFA);

(c) A current Vehicle Safety Inspection Sheet;

(d) Proof of insurance. (Japanese Compulsory Insurance (JCI) and a minimum of six months of additional liability insurance in the following amounts:

1. \$30,000.00 or 3,000,000 yen property damage; and

2. \$300,000.00 or 30,000,000 yen bodily injury.

JCI and liability insurance must remain current during the period of registration.);

(e) Proof of USFJ status;

(f) Government of Japan registration (title, Japanese Inspection Card);

(g) Persons may not sell a registered vehicle within 12 months from the date of registration without written approval from the Vehicle Registration Officer.

(h) Enlisted personnel E-4 and below and/or civilian equivalent (if the person retired above E-4 and is now the civilian equivalent of below E-4 then the retired rank applies) must have Commander Fleet Activities (COMFLEACT), Yokosuka's approval to register a vehicle.

1. Single E-4 and below and/or civilian equivalent are not authorized to own a vehicle. Commanding Officers may however recommend up to 10 percent of their single E-4 personnel, using enclosure (13), for vehicle registration. This limitation is necessary due to the limited parking available on FLEACT Yokosuka.

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2. E-4 and below and/or civilian equivalent may register only one vehicle, regardless of the number of licensed drivers in the family. Single pregnant woman are considered to have a family member and are eligible to register a vehicle with verification of pregnancy endorsed by their doctor.

(i) E-5 and above and/or civilian equivalent are authorized one vehicle per licensed driver with a maximum of two vehicles per family with the following restrictions:

1. Licensed drivers 18 years old and under are not authorized to register/own a motor vehicle; and

2. SOFA sponsored 19 years old and older may register/own a vehicle if they fall under the authorized pay/ranking scale; those whose sponsorship is solely based on being a family member are not authorized to register/own a vehicle.

(j) A motorcycle or moped is considered a vehicle and is included in the number of vehicles authorized.

(k) Only members of USFJ and members of the civilian component, not to include family members, permanently assigned to FLEACT Yokosuka, any of its tenant commands or any units or ships forward deployed to FLEACT Yokosuka are eligible to register a vehicle at FLEACT Yokosuka. This person is herein referred to as the sponsor. Anyone other than the sponsor, including family members, must have a power of attorney signed by the sponsor to register, de-register or perform any other transactions required for maintaining proper registration on the sponsor's vehicle with the exception of payment of road tax as outlined in paragraph 6c(8).

(5) Prior to the purchase and registration of a privately owned motor vehicle, a request (enclosure (7)) for each vehicle must be submitted by personnel in paygrades E-4 and below and/or civilian equivalent to their respective Commanding Officer or Officer-in-Charge; however, COMFLEACT Yokosuka has final approval authority. Commanding officers should ascertain and verify:

(a) The need for a vehicle (i.e., transportation to and from home and/or work, family needs, etc.);

(b) Financial ability to purchase, insure and maintain;

(c) Individual's driving record, conduct record and evaluation of the individual's general reliability and sense of responsibility;

(d) The applicant's attitude and ability to pay condolence money if an accident involving injury of a Japanese national should occur;

(e) Family members desiring to obtain a driver's license must present an authorization letter signed by their sponsor prior to being trained or licensed; and

(f) That the applicant has at least one family member.

(6) Licensing. Licenses issued are "STUDENT" or "TRAINING ONLY", "ON-BASE ONLY" and "ON/OFF-BASE." It is mandatory for first time drivers to attend a driver's training class conducted by the FLEACT Yokosuka Safety Office.

(a) "STUDENT". Eligible personnel who desire to learn to drive privately owned vehicles may be issued a permit with the word "STUDENT PERMIT" stamped thereon. Student drivers must be accompanied by a driver who is licensed to operate a motor vehicle in Japan and is eligible to own/register a vehicle. Student permits are valid for six months (on-base use only).

(b) "ON-BASE ONLY". Licenses may be issued to those operators between the ages of 16 to 18 years who meet all registration and testing requirements contained herein and have their sponsor's permission.

(c) "ON/OFF-BASE". Licenses may be issued to operators who meet all applicable registration and testing requirements.

(7) Renewal. Personnel requesting renewal of their motor vehicle license will be required to take eye, reflex and reaction examinations only. Driver's licenses are renewed for three years at a time. If the license has expired for over six months, a complete re-qualification will be required.

(8) Road Tax

(a) Road tax will be paid annually prior to 1 May of each year. Failure to pay road tax is considered improper registration and is grounds for suspension of driving privileges and/or impoundment of the motor vehicle.

(b) Per reference (a), payment of road tax must be accomplished prior to issuance of a valid USFJ Form 15.

(c) Personnel owning two vehicles must present the valid paperwork for both vehicles to be issued a USFJ Form 15.

(9) Safety Inspection

CH-1 (a) Per reference (e), all motor vehicles shall be required to pass a safety inspection which conforms to USFJ requirements at least every two years. Upon completion of the safety inspection by the NEX Garage, the owner will present the results of the inspection to the appropriate VRO.

(b) Motor vehicles which fail to pass the safety inspection will not be operated until the deficiency is corrected and the vehicle is re-inspected.

(c) Vehicles which fail the safety inspection may be driven only from the NEX Garage to other repair facilities for corrective action.

(d) The owner of a vehicle which fails the safety inspection will be allowed 30 days past the date of the inspection to have any discrepancies corrected. An extension of this time limit will be made in cases where repair parts must be ordered; however, job and part orders must be in effect and honored.

NOTE: Failure to comply with subparagraphs 6c(9)(a) through 6c(9)(d) above will result in the FLEACT Yokosuka Security Department impounding the vehicle and/or suspending the owner's driving privileges.

(10) Markings. In accordance with reference (g), privately owned motor vehicles will not be painted or marked in any way to resemble military vehicles. No military or similar marking to include commercial slogans and/or drawings will be placed on the privately owned vehicles with the exception of the approved identification stickers or decals.

(11) Reporting Changes. Registrants will notify the appropriate VRO when their vehicle is to be sold or is lost, stolen, destroyed, abandoned or when the registrant has had a change of duty station.

(12) De-registration

(a) Commanding officers will require all members of their command to present written clearance, bearing the VRO's seal prior to transfer of USFJ personnel on permanent change of station orders from Japan.

(b) All personnel who register motor vehicles at any time during their tour of duty are required to clear through the VRO prior to their departure from Japan or change of assignment under permanent change of station orders. Such personnel will not be authorized to depart from Japan until proper disposition of their motor vehicle is completed.

(c) Proper disposition is:

1. Transfer title of vehicle to a USFJ or Japanese person;

2. Dispose of as scrap (junk);

3. Cancel registration for shipping. A request for cancellation of registration (in duplicate) and a certificate of inspection are to be delivered to the Yokohama Land Transportation Office. A copy of the request, upon which

Japanese authorities will have indicated registration has been canceled, will be delivered to port authorities with the vehicle; or

4. Power of Attorney: Sponsors granting a power of attorney to an individual for proper disposition must submit a limited 45-day power of attorney. The limited 45-day power of attorney grants authority for disposition to the FLEACT Yokosuka Security Officer 45 days after the date of the power of attorney; where upon immediate de-registration and disposal through established procedures will begin. Any reasonable expenses incurred by COMFLEACT Yokosuka in disposing a vehicle will be charged to the registered owner of the vehicle and/or person holding the power of attorney if the owner has transferred on permanent change of station orders. Individuals granted a limited 45-day power of attorney must be eligible to register a vehicle in accordance with paragraph 6c(4). These individuals may have a maximum of two vehicles granted to them by power of attorney in addition to vehicles registered in their name. Additionally, these individuals will be required to remove the USFJ Form 15 from the vehicle they have been granted a limited 45-day power of attorney for. They will be given a "parking only" temporary pass for the duration of the 45-day power of attorney.

(13) Eligibility to Operate a Privately Owned Vehicle

CH-1 (a) Non-SOFA individuals are not authorized to operate a "Y-plated" vehicle without written authorization from the vehicle's registered owner. Furthermore, non-SOFA individuals are required to be covered under the terms of the vehicle's liability insurance and possess a valid Japanese driver's license or International driver's license.

(b) Personnel utilizing another individual's vehicle for business purposes are required to be covered under the terms of their own liability insurance.

(c) SOFA personnel are not authorized to operate a vehicle registered to a Japanese national without written authorization from the vehicle's registered owner. Additionally, the authorized operator is required to possess a valid USFJ Form

14, provide proof of insurance as outlined in paragraph 6c(4)(d) and be eligible to register a vehicle as outlined in paragraph 6c(4).

(14) Vehicles of Quasi-Official Agencies

(a) Vehicles operated by the activities listed below, but not privately owned by persons assigned to such activities, are considered to be official:

1. American Red Cross;
2. Japan Regional Exchange;
3. Non-appropriated funded clubs or organizations;
4. Far East Army and Air Force Motion Picture Service;
5. Certified U.S. Contractors as defined in paragraph 1, Article XIV of the Administrative Agreement;
6. Military banking facilities; and
7. Such other activities of USFJ and civilian components that are approved by the Commander, U.S. Naval Forces, Japan.

(b) Official vehicles operated by activities listed in paragraph 6c(12)(a) above will be registered with the appropriate VRO. A registration number prefixed by the letters "OV" will be stenciled in three inch letters and numbers on the front bumper and in a prominent place on the rear of the vehicle. In the case of 1/2 ton trucks, the rear bumper will be used for this purpose. Official vehicles operated by USFJ are exempt from the foregoing requirements, but will be identified as prescribed by Naval Facilities Engineering Command.

(c) Official vehicles transporting explosives will adhere to the following requirements contained in reference (f):

1. Drivers shall be 18 years of age or older to operate motor vehicles transporting hazardous material on-base and 21 years of age or older for off-base operations.

2. Drivers shall hold a U.S. Government Motor Vehicle Operator's Identification Card (OF 346) on which is noted "Explosives Driver" valid for three years and must be renewed prior to expiration. Yearly endorsement is not required. Each driver must have a current medical certificate.

3. Drivers shall be relieved every 200 kilometers or less.

4. An observer or assistant driver shall be assigned to each vehicle carrying explosives.

5. Maximum on-duty time for each driver is eight hours.

(15) Privately Owned Motor-Driven Vehicles of Local Nationals

(a) Due to crowded traffic conditions and limited parking onboard FLEACT Yokosuka, all requests from local Japanese national employees to register their motor vehicle for entry on-base must be reviewed and recommended by the cognizant Commanding Officer or Officer-in-Charge. A written request, utilizing enclosure (12), must be submitted to the FLEACT Yokosuka Security Officer for the registration of Japanese national employees' privately owned motor-driven vehicles and to ensure the registration is in the best interest of the government and not for the convenience of the employee. This approval is granted for travel to and from an individual's place of work only and does not grant authorization to use the vehicle in the performance of their duties while onboard FLEACT Yokosuka. The request will include the following information:

1. Full description of the vehicle to be registered;

2. Brief description and job title of the Japanese employee;

3. Justification for the issuance of registration; and

4. Statement as to the availability of suitable parking spaces.

(b) If approved, the employee will be required to report to the Industrial Security Office (ISO) with evidence of required vehicle registration, Japanese driver's license and proper insurance paperwork.

(c) Upon completion of registration with the ISO, the letters "JNE" will be affixed to the center of the front windshield. Entry and exit will be via Carney or Womble Gates using normal traffic vehicle lanes. Vehicles will be subject to routine search by sentry.

(16) Vehicles of Visitors/Guests. A one-day vehicle pass (enclosure (8)) for visitors/guests of authorized personnel will be issued by the ISO at Carney Gate from 0700-0100 daily if the following criteria are met:

(a) The authorized driver (i.e., registered owner or other insured driver) of the vehicle is present with a valid driver's license;

(b) The vehicle meets all Japanese registration requirements; and

(c) The authorized driver must be the sole operator of the vehicle. Violation of this policy statement is a basis for loss of driving and/or guest privileges. For civilian personnel, it is basis for referral to the Civilian Administrative Forum for appropriate administrative action.

(17) Japanese government officials, Japanese military officers in grade O-6 and above, mayors, governors and/or their equivalents or higher are authorized entry and exit via Carney or Womble Gates in official or private vehicles without pass or escort after proper identification/notification.

(18) Vehicles of Commercial Concern. The procedures to be followed with regard to commercial vehicles having access to FLEACT Yokosuka are:

(a) Commercial vehicles of companies authorized to conduct business on-base will be permitted onboard under the following circumstances:

1. Commercial companies desiring to register their vehicles on-base must be a registered contractor.

2. Commercial companies desiring to register their vehicles on-base will submit a request utilizing enclosure (9).

3. A "vehicle pass" (enclosure (10)) should be displayed in the lower driver's side of the windshield.

4. Vehicle is covered by Commercial Transportation Contract with U.S. Government ("standard liability clause").

5. Evidence of proper insurance on the vehicle is presented at the VRO during normal working hours.

(b) The VRO will issue enclosure (10) to commercial vehicles of companies authorized to conduct business within FLEACT Yokosuka when endorsed by the Industrial Security Officer.

(19) One Day Vehicle Passes. Commercial vehicles not cleared for permanent access to FLEACT Yokosuka may be granted temporary access in the following manner:

(a) The driver or an occupant of the vehicle not possessing a valid base pass will be issued a "One Day Vehicle Pass" (enclosure (8)) requiring continuous escort for their persons upon request and presentation of proof that access is required at the ISO.

(b) The driver and vehicle will be allowed to enter after obtaining the necessary passes and the escort presents him/herself.

(20) Temporary Passes. The VRO may issue a temporary pass (enclosure (11)) up to a maximum 90-day period. Five-day passes are issued for vehicle registering/de-registering or transfer of registration. Reservists on active duty may be issued a temporary pass for the period of active service under orders up to two weeks.

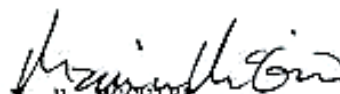
7. Forms. The following forms will be available as listed below:

<u>TITLE</u>	<u>FORM NO.</u>	<u>ENCLOSURE</u>	<u>AVAILABLE AT</u>
Vehicle Safety Inspection Sheet	CFAY 5101/4 (Rev. 6-97)	(3)	NEX Garage
U.S. Forces, Japan Operator's Permit for Civilian Vehicle	USFJ Form 4 (Nov 71)	(4)	PWC Transportation
U.S. Government Motor Vehicle Operator's Identification Card	OF 346 (11/85)	(5)	PWC Transportation
Base Decal	USFJ Form 15	(6)	VRO
Request for Permission to Purchase and Register a Privately Owned Vehicle in Japan	CFAY 4651/2 (Rev. 4-97))	(7)	VRO
One-Day Vehicle Pass	CFAY 5800/20 (Rev. 9-95)	(8)	ISO
Request for Registration of Commercial Vehicle	CFAY 5800/17 (Rev. 9-95)	(9)	ISO
Vehicle Pass (Commercial Use)	CFAY 5800/16 (Rev. 3-96)	(10)	ISO

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CFAY T Pass	CFAY 5512/15 (11-92)	(11)	ISO
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Request for Registration/ Re-registration of Privately-Owned Vehicle for Local Hired Employees	CFAY 5800/45 (5-97)	(12)	ISO
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M. H. MCGUIRE
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Distribution:
COMFLEACTINST 5215.2F
List I and II, Case 1

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TRAFFIC REGULATIONS APPLICABLE TO U.S. FORCES, JAPAN PERSONNEL

1. Traffic Regulations. These regulations apply to all USFJ personnel, as defined in paragraph 4a of this instruction, on or off-base, as appropriate.

a. Vehicles shall travel on the left side of the center of the highways and streets at all times, except to pass base shuttle buses and military formations.

b. The following vehicles, private or government owned, shall be limited as to the number of passengers, including the driver:

<u>Vehicles</u>	<u>Front Seat</u>	<u>Total</u>
Sedan:		
Regular American Sized Sedan	3	6
American Compact Sedan	2	5
Foreign Compact Sedan	2	5
Sports Car With Rear Seat	2	3
Sports Car Without Rear Seat/Luggage Space	2	2
(All sedans with bucket seats in the front are limited to 2 persons in the front and the applicable number of persons in the rear.)		
Japan (3/4 ton, 4x4)	2	4
Carryall (1 1/4 ton, 4x4)	2	8
Stake Truck (1 1/2 ton, 4x2)	2	26
Stake Truck (2 1/2 ton, 4x6)	2	26
Stake Truck (2 1/2 ton, 6x6)	2	26
Semi-Tractor With Personnel Carrier Trailer	2	70
Fuel Tanker	2	2
Pick-Up Truck (1/2 ton) (open body type)	3	7
Pick-Up Truck (1/2 ton) (built-in seats in rear)	3	11
Pick-Up Truck (1 ton) (open body type, gear shift on floor)	2	14
Pick-Up Truck (1 ton) (built-in seats in rear, gear shift on floor)	2	16
Bus (personnel)	1	Varies with size

<u>Vehicles</u>	<u>Front Seat</u>	<u>Total</u>
Motorcycle	2	2
Bicycle, Motor Driven Bicycle or Scooter	1	1
Pick-Up Truck (1/4 ton) (compact)	2	2
Pick-Up Truck (1/2 ton) (gear shift on floor)	2	2

c. Vehicles being used as personnel carriers must be equipped with seats, either temporary or permanent. Standing personnel will not be transported unless overhead straps or handrails are provided and used. Individuals shall not ride in seating positions when safety belts have not been installed, have been removed or rendered inoperative.

d. Riding on fenders, running boards, hoods, or dangling legs or arms over the sides or from the rear of a vehicle is prohibited. Riding in the back of pick-up trucks is also prohibited.

2. Base Speed Limits. The following maximum speeds will be observed within the confines of FLEACT Yokosuka and Yokohama Detachment unless otherwise posed:

a. Main thoroughfares - Nimitz, Clements, King, Howard - 40 KPH.

b. Family housing - 25 KPH.

c. Industrial areas - as posted.

d. Passing a station bus loading or unloading passengers - 8 KPH.

e. School zone - 15 KPH.

f. When passing a troop or prisoner formation, proceed with caution. Normally, personnel in charge will wave traffic past when conditions permit - 5 KPH.

3. Traffic Signals

a. Traffic lights, stop signs and the signals of both military and Japanese police will be obeyed by operators of motor vehicles, bicyclists and pedestrians.

b. The driver of a vehicle approaching a highway or intersection posted with a stop sign shall stop at the limit line or immediately prior to entering the highway or intersection.

c. Vehicles will not stop suddenly, decrease speed or change directions without giving the appropriate signal.

d. Parked vehicles will not be set in motion without due regard for traffic conditions in the immediate vicinity. When two vehicles traveling on intersecting roads approach an intersection at approximately the same time, the vehicle on the left will have the right-of-way, except when governed by traffic lights or signs. In case of doubt, the right-of-way will not be assumed.

4. General

a. No person will operate a vehicle while over-fatigue or under the influence of intoxicating beverages, drugs or medication.

b. Vehicles stopped along highways and expressways for repairs or any other purpose will pull as far to the left as possible and will be left unattended only as necessary to summon aid. Reflective triangles will be set on the roadway as an early warning to oncoming motorists. During the hours of darkness, the vehicle's four-way emergency flashers and parking lights will be on.

c. Government vehicles will not be left unattended outside the confines of FLEACT Yokosuka, except when locked or left in a guarded motor pool.

d. Operators of vehicles onboard FLEACT Yokosuka will not pass any stopped school bus which is in the process of receiving

or discharging passengers, regardless if the buses' flashing lights are on or off.

e. The crossing of a solid center line for the purpose of passing or overtaking is prohibited, except when passing a stopped station bus or a troop or prisoner formation.

f. Drivers at night will use low beam lights when approaching vehicles going in the opposite direction.

g. Extreme caution will be used when driving within parking areas; speed limit is 15 KPH.

h. Personnel who desire to take more than five gallons of gasoline in cans at any one time from the confines of the base shall obtain authorization to do so from the Security Officer.

5. Prohibited Parking Areas

a. Curbs painted yellow indicate a "No Parking Zone" for all types of vehicles, except for those vehicles immediately discharging or picking up passengers.

b. Parking vehicles by the curb in front of the Commissary and NEX stores, except as marked. Commissary, NEX and Morale, Welfare and Recreation employees will utilize parking spaces provided behind the Commissary.

c. Driving or parking on lawns and seeded areas (at all times). This includes personal cars, moving vans, and service and repair vehicles.

d. Parking in an area or parking space which is marked or posted as reserved for another person, official or organization.

e. Parking on sidewalks.

6. Parking Vehicles on Piers

a. Parking areas are normally congested due to work being performed on ships. As a general rule, military vehicles should only be permitted on piers when their presence is required in the

performance of official functions and only for the duration required. It is the responsibility of the commands berthed at the piers to regulate military vehicles assigned to their command.

b. Vehicles will not be parked on berths in a manner which obstructs fire lanes, crane tracks or the berthing of ships during mooring evolutions.

c. Parking of privately owned vehicles on piers at Berths 2, 3, 6, 7, 8 (south extension), 10, 11 and floating pier is prohibited.

7. U-Turns. U-turns will be permitted only at the following places:

a. At the end of King Street near Building A-85; and

b. Around the traffic circles at:

(1) Entrance to Berkey Field;

(2) Southwest corner of Building C-1.

8. Trailer Type Vehicles

a. Trailer type vehicles shall not be operated or set in motion until the trailer brake system has been connected to the tractor and found by actual test to be in operating condition. If trailer brakes are inoperative, the trailer will be operated only in an emergency. The tractor's brakes must be tested and be in an operative condition prior to operation. The small trailers used by U.S. Fleet Industrial Supply Center, Yokosuka and FLEACT Yokosuka Ordnance Department may be operated without brakes as long as they are connected to a tractor with brakes in good operating condition.

b. Personnel operating trailer type vehicles shall, when backing, station another person in position to guide the operator while the vehicle is in motion.

c. Personnel operating jeep type vehicles with side curtains installed shall, when backing, not only take regular safety precautions to ensure clearance, but shall open the side curtain in order to view the rear while backing.

9. Emergency Vehicles. The right of way will be given to emergency vehicles when using red lights and/or a siren. Emergency vehicles which are displaying lights only (Code 2) are not permitted to violate traffic laws or exceed speed limits. If displaying lights and sirens (Code 3), emergency vehicles are permitted to exceed the speed limit only when absolutely necessary and will not exceed it by more than 10 KPH. Emergency vehicles include fire-fighting vehicles, ambulances, military police vehicles and Marine Barracks Reaction Force vehicles.

10. Pedestrians

a. Pedestrians shall utilize crosswalks to cross streets and roadways where provided.

b. Crossing diagonally is prohibited unless designated by a crosswalk.

c. Pedestrians will not cross at the front or rear of vehicles, except when using crosswalks, crossing with traffic control lights or crossing on hand-signals from a policeman or other traffic control personnel.

d. Pedestrians shall not enter a crosswalk without first ascertaining that an approaching vehicle can stop safely.

e. Pedestrians in crosswalks have the right-of-way.

f. All personnel jogging must do so on sidewalks or on the right-hand side of the road, against traffic, next to the curb and in single file. From sunset to sunrise, some type of white or reflective clothing must be worn for visibility.

EXCERPTS FROM THE ROAD TRAFFIC LAW OF JAPAN

1. Japanese Traffic Regulations. All Japanese traffic laws and regulations are applicable to USFJ personnel and their family members. For information, the following Japanese traffic laws are noted:

a. In accordance with Article 23 of reference (c), no vehicle shall exceed the maximum speed where the limit is posted. Japanese speed limits are stated in kilometers (0.62 miles) and are generally determined by the type of vehicle, as follows:

(1) 60 KPH (37 MPH) - large size passenger motor vehicles, ordinary motor vehicles, two-wheeled motor vehicles over 250cc and light motor vehicles.

(2) 50 KPH (30 MPH) - large size trucks and special motor vehicles, two-wheeled motor vehicles under 250cc and ordinary vehicles such as tractors.

(3) 30 KPH (19 MPH) - mopeds.

b. In accordance with Article 23 of reference (c), no vehicle shall travel at a speed less than the minimum speed posted, except where inevitable circumstances dictate in order to avoid potential hazards.

c. The driver of a motor vehicle shall not follow another vehicle closer than is reasonable or prudent. In general, the interval should not be less than one car length for each 10 MPH or 16 KPH increment.

d. When an unaccompanied child, twelve years of age or under is walking, vehicles must stop or slow down to give the child the right of way.

e. Vehicles transporting objects which overhang or extend past the normal length or width of the vehicle will display a red flag (14" square) in the daytime and a red light during the hours of darkness on the object's extremity. Permission of the local Japanese police is required if the load is to be transported on Japanese roads.

- f. The following are prohibited:
- (1) Parking or stopping:
 - (a) Near the top of a hill;
 - (b) In a tunnel; and
 - (c) Within five meters of a crosswalk.
 - (2) Passing:
 - (a) In a tunnel;
 - (b) Within 30 meters of a crosswalk;
 - (c) Near the top of a hill or on a steep hill;
 - (d) At a railroad crossing; and
 - (e) At an intersection.
 - (3) Parking within five meters of an intersection or corner;
 - (4) Parking on the left side of a safety zone and within ten meters of each end of the zone;
 - (5) Parking within ten meters of a streetcar or motor bus stop;
 - (6) Parking within five meters of a fire hydrant or water storage tank;
 - (7) Parking in places prohibited by the local public safety commission;
 - (8) Parking within one meter of a fire alarm;
 - (9) Parking within three meters of an entrance to garages, freight stations, train or subway stations;

(10) Parking within five meters of where a road repair or road construction job is being performed;

(11) Parking on a street where the space remaining to either side of the vehicle would be less than 1/2 meter to the left side and 3.5 meters to the right side of the vehicle;

(12) Parking in the front of, or within five meters from, either end of a fire-station or water reservoir used for fighting fires;

(13) Parking in front of public or private driveways;

(14) Parking on or astride painted parking stall dividing lines;

(15) Parking on side of street or roadway facing on-coming traffic;

(16) Crossing a railroad or any type of crossing without first stopping to assure safety;

(17) Driving to the right side of a safety island or driving into a safety island or zone;

(18) Driving over any unprotected fire hose, except at the direction of police or fire department personnel; and

(19) Towing or pushing another vehicle unless such vehicle is designed for that purpose.

VEHICLE SAFETY INSPECTION SHEET

[illegible]

REMARKS:

(HERLO) 附C0-2

SAMPLE

U.S. FORCES, JAPAN OPERATOR'S PERMIT FOR CIVILIAN VEHICLE 在日本軍個人車輛運転許可書				PERMIT NO.	
				DATE ISSUED	
OPERATOR'S NAME (Last, First MI)				FOR OPERATION OF (Check applicable box)	
SERVICE OR ID NO.				<input type="checkbox"/> AUTO/JEEP <input type="checkbox"/> MOTORCYCLE <input type="checkbox"/> MOTOR SCOOTER <input type="checkbox"/> Other (Specify)	
SEX	DATE OF BIRTH	HEIGHT	WEIGHT	PHYSICAL RESTRICTIONS (If glasses, etc)	
COLOR OF HAIR	COLOR OF EYES	NAME AND LOCATION OF ISSUING UNIT PUBLIC WORKS CENTER			
UNIT (Branch or Branch)				YOKOSUKA JA AP 98349	
OPERATOR'S SIGNATURE				GRADE AND TITLE OF ISSUING OFFICIAL LICENSE EXAMINER	
				SIGNATURE OF ISSUING OFFICIAL	

USPJ FORM NOV 71 4 PREVIOUS EDITIONS OF THIS FORM MAY BE USED.

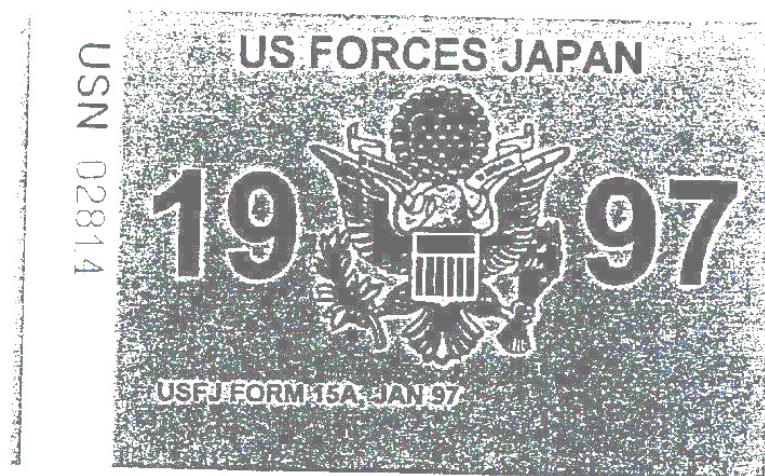
VOID IF LAMINATED

TRAFFIC ACCIDENT OR TRAFFIC VIOLATION RECORD		
DATE	NATURE AND LOCATION	PERSON MAKING ENTRY

OF 946 11/85 USOPM FPM Chapter 930		U.S. Government Motor Vehicle Operator's Identification Card		Card No.	Restrictions SAMPLE	VOID IF LAMINATE INCIDENTAL OPERATOR	
Name of Operator (Not Transferable)		Sex	Signature of Operator (Not valid until signed)		QUALIFIED TO OPERATE		
					Type Vehicle and/or Equipment	Capacity	Qualifying Official
Date of Birth		Social Security No.	Name and Location of Issuing Unit		ALL VEH. THRU 1 TON AND VANS UP TO 12 PASSENGER		
			PUBLIC WORKS CENTER YOKOSUKA NAVY 96349				
Height	Weight	Hair Color	Eye Color	Signature and Title of Issuing Official LICENSE EXAMINER			
Date Issued	Date Expires		OTHER RECORDS (Optional)				
The holder of this card is qualified to operate U.S. Government vehicles and equipment specified, subject to the restrictions set forth on the other half of this card. Card must be carried at all times when operating Government vehicles.				NSN 7540-00-634-3999		50346-101	

PRIVACY ACT STATEMENT

Solicitation of this information is authorized by 40 U.S.C. 471 and 5 CFR Part 930 Subpart A, which require OPM to regulate Federal employees use of Government-owned or -leased motor vehicles. Executive Order 9397 authorized agencies to use the Social Security Number (SSN) as an identifier in government personnel record systems. Your SSN and other data provided is used primarily by the National Drivers Register Service to check your driving record. Other possible uses include disclosure to former employers or law enforcement agencies to obtain additional related information. Furnishing your SSN as well as the other data is voluntary. However, failure to provide any of the data requested may result in your not being issued a U.S. Government Motor Vehicle Operator's Identification Card. When driving a motor vehicle is a prerequisite to employment, you may not be able to obtain/retain employment without such a card.



Date: _____

From: _____ (Requester)
Last Name First Name MI Rank/Rate SSN
To: Commander Fleet Activities, Yokosuka (Code 1200)
Via: _____ (Requester's CO)

Subj: REQUEST FOR PERMISSION TO PURCHASE AND REGISTER A PRIVATELY OWNED
VEHICLE IN JAPAN

Ref: (a) COMFLEACTINST 5800.2E
(b) COMNAVFORJAPANINST 5800.9N

1. I am an E-4 or below, or an equivalent civilian paygrade, and I have at least one family member. Therefore, I am eligible to register one vehicle. I have familiarized myself with references (a) and (b), and I understand my responsibilities and will comply. I respectfully request that I be granted permission to register the vehicle described below.

Year	Make	Model/Type	Serial No.
------	------	------------	------------

Signature of Applicant

FIRST ENDORSEMENT

From: _____ (Requester's CO)
To: Commander Fleet Activities, Yokosuka (Code 1200)

1. The above applicant is an E-4 or below, or equivalent civilian paygrade, and has one or more family members. This individual has been interviewed and it has been determined that the individual is financially able to purchase, insure and maintain, and has a valid need to own a motor vehicle. Further, the applicant is aware of vehicle registration responsibilities. Accordingly, it is recommended that the applicant be authorized to register the above described vehicle.

2. Prior to the applicant's transfer from this command, the vehicle will be disposed of in accordance with references (a) and (b).

Signature of CO

SECOND ENDORSEMENT

From: Commander Fleet Activities, Yokosuka (Code 1200)
To: _____

1. Approved/disapproved.

Security Officer

ONE DAY VEHICLE PASS

Ser: N-

CFAY 5800/20 (Rev 9-95)

DATE/TIME EXPIRES:

THIS PASS AUTHORIZED THE VEHICLE WITH THE LICENSE PLATE DESCRIBED BELOW TO ENTER/EXIT CARNEY GATE, U.S. FLEET ACTIVITIES, YOKOSUKA, FOR PRIVATE OR COMMERCIAL PURPOSES PROVIDED THE DRIVER OR SPONSOR HAS APPROPRIATE IDENTIFICATION TO ENTER FOR HER SELF/HIMSELF AND CURRENT INSURANCE/JAPANESE REGISTRATION REQUIREMENTS HAVE BEEN MET.

LICENSE PLATE NO.:

INDUSTRIAL SECURITY OFFICE

Date

From: _____ (Company Name)

To: Industrial Security Office, Fleet Activities, Yokosuka

Subj: REQUEST FOR REGISTRATION OF COMMERCIAL VEHICLE

1. It is requested that the below listed commercial vehicles of our company be registered to operate within the confines of U.S. Fleet Activities, Yokosuka.

2. Nothing will be removed from the base without the required documents authorizing the lawful removal thereof.

3. It is understood that overnight parking on base is not authorized.

4. The below listed vehicles will enter and exit the base in accordance with current regulations and may be inspected by the gate sentry if the need arises:

<u>Vehicle</u>	<u>License No.</u>	<u>Driver's Name</u>	<u>Pass No.</u>	<u>Authorized Period</u>
Year:				From:
Make:				To:
Type:				
Color:				

Requested by: _____
President (Company Name)

FIRST ENDORSEMENT

From: Industrial Security Office, Fleet Activities, Yokosuka
To: _____ (Company Name)

1. Your company is/is not authorized to do business on the base.

Industrial Security Office

VEHICLE PASS

EXPIRES

LICENSE #

COMPANY

SERIAL #

ISSUED

SAMPLE

CFAY 5800/16 (Rev. 3-96)

AUTHORIZING OFFICER

CFAY T PASS

LICENSE NUMBER

YEAR AND MAKE

SAMPLE

EXPIRES

COMFLEACT YOKOSUKA
PSC 473 BOX 15
FPO AP 96349-1104

CFAY 5512/15 (11-92)

Date: _____

[illegible]

Subj: REQUEST FOR REGISTRATION/RE-REGISTRATION OF PRIVATELY-
OWNED VEHICLE FOR LOCAL HIRED EMPLOYEES

Ref: (a) COMFLEACTINST 5800.2E

1. Per reference (a), it is requested that the following vehicle be registered/re-registered:

a. Vehicle to be registered:

License Plate No.: _____ Year/Color: _____/_____
 Type/Door/CC's: _____ (SD, VAN, M/C, etc.)
 Make/Model: _____

b. Work Place:

Code/Division: _____
Phone No.: _____

Signature of Requester

Date: _____

FIRST ENDORSEMENT

From: _____ (Requester's Command)
To: Commander Fleet Activities, Yokosuka (Attn: Security Officer)

1. Forwarded, recommending approval. Approval of this request is considered to be in the best interests of the U.S. Government and not solely for the convenience of the employee. It will be granted for travel to and from the employee's place of work only and will not imply or grant authorization to use the vehicle in the performance of duties while aboard Fleet Activities, Yokosuka. Base decals are not to be transferred from one vehicle to another. Ample parking is available.

Signature of CO

SINGLE E-4 VEHICLE REGISTRATION

Date: _____

From: _____ (Requester)

Last Name First Name MI Rank/Rate SSN

To: Commander, Fleet Activities, Yokosuka (Code 1200)

Via: _____ (Requester's CO)

Subj: REQUEST FOR PERMISSION TO PURCHASE AND REGISTER A PRIVATELY OWNED
VEHICLE IN JAPAN

Ref: (a) COMFLEACTINST 5800.2E
(b) COMNAVFORJAPANINST 5800.9N

1. I am an E-4 or below (or an equivalent civilian paygrade). I am requesting permission to register one vehicle. I have familiarized myself with references (a) and (b). I understand my responsibilities and will comply. I respectfully request that I be granted permission to register the vehicle described below.

2. I understand that should my paygrade or marital status change, I am to report to the Vehicle Registration Office immediately, to update my record.

Year	Make	Model/Type	Serial No.
------	------	------------	------------

Signature of Applicant

FIRST ENDORSEMENT

Date:

From: _____ (Requester's CO)

To: Commander, Fleet Activities, Yokosuka (Code 1200)

1. The above applicant is a single E-4 (or equivalent civilian paygrade). This individual has been interviewed and it has been determined that the individual is financially able to purchase, insure and maintain a motor vehicle. Further, the applicant is aware of vehicle registration responsibilities. Accordingly, I recommended that the applicant be authorized to register the above-described vehicle.

2. Prior to the applicant's transfer from this command, the vehicle will be disposed of in accordance with references (a) and (b). The member has been counseled regarding the requirement to report any change in their paygrade or marital status.

Signature of CO

SECOND ENDORSEMENT

Date

From: Commander, Fleet Activities, Yokosuka (Code 1200)

To: _____

1. Approved/disapproved.

Security Officer or designee